

**BOARD OF TRUSTEES  
INC. VILLAGE OF SANDS POINT  
TUESDAY, JANUARY 21, 2020**

Present:	Edward A.K. Adler	Mayor
	Katharine M. Ullman	Trustee
	Lynn R. Najman	Trustee
	Peter A. Forman	Deputy Mayor
	Jeffrey Moslow	Trustee
	Daniel Scheyer	Water Commissioner
	Liz Gaynor	Village Clerk
	Joshua D. Brookstein, Esq.	Village Attorney

Absent: Michael Sahn, Esq. Village Attorney

Mayor Adler opened the **Regular Meeting** of the Board of Trustees at 8:00 p.m.

The **Minutes** of the meeting held on December 17, 2019 were reviewed. On motion by Trustee Ullman, seconded by Trustee Moslow and carried unanimously, the minutes were approved.

The Board received the **Water Commissioner's Report**, which is appended hereto and made a part of the minutes.

Water Commissioner Scheyer's report showed that water pumpage during December of 2019 was 10,728,500 gallons pumped versus 9,993,000 gallons during December 2018. Total pumped for 2019 was 379,196,900 versus 359,491,700 for 2018.

The **Treasurer's Report** showing cash balances as of December 31, 2019 was reviewed (copy attached). On motion by Deputy Mayor Forman, seconded by Trustee Najman and carried unanimously, the Treasurer's Report was accepted and filed.

Claims as presented on **Abstracts 8A & 8B** for payment in January were reviewed. On motion of Deputy Mayor Forman, seconded by Trustee Najman and carried unanimously, the claims as contained on **Abstracts 8A & 8B** were approved for payment.

The Board received **Recommendations of the Building Commissioner** as to Granting of Building Permit Extensions that are appended hereto and made a part of the minutes. On motion of Trustee Najman, seconded by Trustee Ullman and carried unanimously, the Building Commissioner's recommendations were adopted.

The Board received the **Building Department Report of Activity** for the month of December 2019, which showed:

- Building Permits issued – 3
- Building Permit Applications filed – 5
- Extensions of Building Permits Granted – 22
- Tree Removal Applications Received – 10
- Certificates of Occupancy Issued – 3

The Board received the **Justice Court Report** for the month of December 2019, which showed:

- Arraignments – 44
- Trials - 0
- Total Amount Collected - \$2,272.00

Mayor Adler announced that the **Tentative Assessment Roll** will be filed by February 3, 2020.

Whereupon, Trustee Najman proposed the following Resolution and moved its adoption:

**RESOLUTION 01212020-01  
ASSESSED VALUATION**

WHEREAS, the Tentative Assessment Roll of the Village of Sands Point will be filed February 3, 2020; and

WHEREAS, the Board of Trustees by Resolution #190-03 adopted on January 16, 1990 determined that the Village of Sands Point shall follow the Nassau County Assessment Roll with appropriate adjustments as far as is practicable,

NOW THEREFORE BE IT RESOLVED that the Tentative Assessment Roll for the fiscal year beginning June 1, 2020 **be prepared using the Nassau County Final 2019/20 Tax Roll** and filed in accordance with the aforesaid Resolution; and

FURTHER RESOLVED that **Grievance Day** pursuant to Section 1408 of the Real Property Tax Law of the State of New York be conducted on Tuesday, February 18, 2020.

The motion was seconded by Trustee Ullman. On roll call:

- Mayor Edward A.K. Adler voting - aye
- Trustee Katharine M. Ullman voting - aye

Trustee Lynn R. Najman voting - aye  
Deputy Mayor Peter A. Forman voting - aye  
Trustee Jeffrey Moslow voting - aye

Resolution 01212020-01 was duly adopted.

Mayor Adler placed on the table for consideration a Resolution for the **Board to hold a Public Hearing at its March 24, 2020 meeting regarding adoption of the proposed budget of the Village of Sands Point for the fiscal year June 1, 2020 to May 31, 2021.**

Whereupon, Deputy Mayor Forman proposed the following Resolution and moved its adoption:

**RESOLUTION 01212020-02  
TENTATIVE BUDGET FYE 5/31/2021**

WHEREAS, the Mayor as Budget Officer is preparing the tentative budget for the fiscal year beginning June 1, 2020; and

WHEREAS, pursuant to Village Law of the State of New York, a public hearing must be held to consider the adoption of the Annual Village Budget;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees hold a Public Hearing on Tuesday, March 24, 2020 to consider said tentative budget; and

BE IT FURTHER RESOLVED, that the Village Clerk be and hereby is directed to give Legal Notice of said Public Hearing in the official newspaper of the Village.

The motion was seconded by Trustee Ullman. On roll call:

Mayor Edward A.K. Adler voting - aye  
Trustee Katharine M. Ullman voting - aye  
Trustee Lynn R. Najman voting - aye  
Deputy Mayor Peter A. Forman voting - aye  
Trustee Jeffrey Moslow voting - aye

Resolution 01212020-02 was duly adopted.

Mayor Adler placed on the table a request to **approve attendance at a meeting from Village Clerk Liz Gaynor**, a copy of which is attached and appended hereto.

Whereupon, Deputy Mayor Forman proposed the following Resolution and moved its adoption:

**RESOLUTION 01212020-03  
APPROVAL OF ATTENDANCE AT  
INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS  
REGION I MEETING  
MARCH 29, 2020 THROUGH MARCH 31, 2020  
FOR VILLAGE CLERK LIZ GAYNOR**

WHEREAS, it is necessary for Village Clerks to acquire up to date information and educational credits to maintain certifications; and

WHEREAS, Clerk Gaynor has received her Registered Municipal Clerk and Master Municipal Clerk Certificates therefore required to attend various educational seminars each year to maintain her certification; and

WHEREAS, the International Institute of Municipal Clerks is holding a Region I meeting on March 29, 2020 through March 31, 2020 (Sunday - Tuesday) in Sturbridge, Massachusetts; and

WHEREAS, the Board of Trustees has reviewed Clerk Gaynor's request and found the meeting to be essential to maintain the highest level of service for the Village government.

NOW, THEREFORE BE IT RESOLVED that Clerk Gaynor be and hereby is authorized to attend the International Institute of Municipal Clerks Region I meeting in Sturbridge, Massachusetts on March 29-31, 2020 at a cost not to exceed \$1000.00.

The motion was seconded by Trustee Najman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye

Resolution 01212020-03 was duly adopted.

Mayor Adler placed on the table for consideration a Resolution for a **Transfer of Village Funds from One Account to Another in the General Fund** for the Year Ending May 31, 2020.

Whereupon, Deputy Mayor Forman proposed the following Resolution and moved its adoption:

**RESOLUTION 01212020-04  
TRANSFER OF VILLAGE FUNDS FROM ONE ACCOUNT TO ANOTHER  
ACCOUNT IN THE GENERAL FUND FOR THE  
YEAR ENDING MAY 31, 2020**

WHEREAS, the Villages’ certified public accountants and auditors, Cullen & Danowski have recommended to the Board of Trustees that they authorize budget revisions, as needed, in order to provide for sufficient appropriations in the Village budget; and

WHEREAS, during the course of the fiscal year several transfers of Village funds from one account to another account in the general fund have been authorized by the Board;

NOW THEREFORE, BE IT RESOLVED that the following transfers be completed in the 2019/2020 Village Budget:

**Transfer to:**

A.1010.0444	Trustee	Miscellaneous	12,000.00
A.1110.0402	Court	Reporter	7,000.00
A.1110.0410	Court	Attorney Fees	3,700.00
A.1110.0444	Court	Miscellaneous	400.00
A.1410.0440	Clerk	Computer Expense	7,000.00
A.1410.0441	Clerk	Info Storage	3,500.00
A.1620.0414	Village Hall	Maintenance Contract	18,000.00
A.1620.0424	Village Hall	Equipment Repair	600.00
A.1964.0400	Real Property Tax	Refund	15,000.00
A.3120.0220	Police	Equipment Purchases	2,000.00
A.3120.0424	Police	Equipment Repair	4,000.00
A.3410.0453	LOSAP	Admin Fee	850.00
A.8560.0450	Trees/Trim/Debris		<u>20,000.00</u>
			<u>\$94,050.00</u>

**Transfer from:**

A.3120.0414	Police	Uniforms	(6,000.00)
A.1990.0400	Contingent Account		(88,050.00)
			<u>\$(94,050.00)</u>

The motion was seconded by Trustee Moslow. On roll call:

Mayor Edward A.K. Adler voting - aye

Trustee Katharine M. Ullman voting - aye  
Trustee Lynn R. Najman voting - aye  
Deputy Mayor Peter A. Forman voting - aye  
Trustee Jeffrey Moslow voting - aye

Resolution 01212020-04 was duly adopted.

Mayor Adler announced the **Bid Opening Results for Collection, Removal and Disposal of Solid Wastes and Recyclables.**

Whereupon, Trustee Najman proposed the following Resolution and moved its adoption:

**RESOLUTION 01212020-05  
AWARD OF CONTRACT FOR COLLECTION, REMOVAL AND  
DISPOSAL OF SOLID WASTES AND RECYCLABLES**

WHEREAS, by Resolution 07232019-06 the Board authorized the Village Clerk to solicit bids for the provision of services for the collection, removal and disposal of solid-waste and recyclables for the Village of Sands Point;

WHEREAS, three bids were received, copies of which bid results are appended hereto and made a part of the minutes; and

WHEREAS, the Board has reviewed the bids; and

NOW, THEREFORE, BE IT RESOLVED that Dejana Industries, 20 Sintsink Drive East, Port Washington, New York 11050 be and hereby is awarded the contract as the lowest responsible bidder. The Board awarded a four (4) year contract where the bidder provides the collection, removal and disposal of solid-waste and recyclables at a cost per year as follows:

2020/2021	\$442,630.00
2021/2022	\$442,630.00
2022/2023	\$451,480.00
2023/2024	\$460,510.00

RESOLVED that the Village shall pay on an annual basis four (4) equal consecutive monthly installments beginning the first day of June 2020.

The motion was seconded by Deputy Mayor Forman. On roll call:

Mayor Edward A.K. Adler voting - aye  
Trustee Katharine M. Ullman voting - aye  
Trustee Lynn R. Najman voting - aye  
Deputy Mayor Peter A. Forman voting - aye  
Trustee Jeffrey Moslow voting - aye

Resolution 01212020-05 was duly adopted.

Mayor Adler announced the Bid Opening Results for **Snow Removal, Sanding and Salting of Village streets.**

Whereupon, Trustee Ullman proposed the following Resolution and moved its adoption:

**RESOLUTION 01212020-06**  
**AWARD OF CONTRACT**  
**SNOW REMOVAL, SANDING AND SALTING OF VILLAGE STREETS**

WHEREAS, by Resolution 07232019-06 the Board authorized the Village Clerk to solicit bids for the provision of services for snow plowing, sanding and salting of Village roads;

WHEREAS, three bids were received, copies of which bid results are appended hereto and made a part of the minutes; and

WHEREAS, the Board has reviewed the bids; and

NOW, THEREFORE, BE IT RESOLVED that John McGowan & Sons, 323 Glen Cove Avenue, Sea Cliff, New York 11579, be and hereby is awarded the contract as the lowest responsible bidder. The Board awarded a four (4) year seasonal flat fee contract where the bidder provides the sand, salt and storage at a cost per year as follows:

2020/2021	\$329,000.00
2021/2022	\$329,000.00
2022/2023	\$329,000.00
2023/2024	\$329,000.00

RESOLVED that the Village shall pay on an annual basis four (4) equal consecutive monthly installments beginning the fifteenth (15<sup>th</sup>) day of October 2020.

The motion was seconded by Trustee Najman. On roll call:

Mayor Edward A.K. Adler voting - aye

Trustee Katharine M. Ullman voting - aye  
 Trustee Lynn R. Najman voting - aye  
 Deputy Mayor Peter A. Forman voting - aye  
 Trustee Jeffrey Moslow voting - aye

Resolution 01212020-06 was duly adopted.

Mayor Adler placed on the table for consideration a recommendation for the **appointment of members to the Village Club Standing Committees and Operations Committee for 2020.**

Whereupon, Trustee Moslow proposed the following Resolution and moved its adoption:

**RESOLUTION 01212020-07  
 2020 APPOINTMENT OF CHAIRS OF  
 THE VILLAGE CLUB OPERATIONS COMMITTEE  
 AND STANDING COMMITTEES**

WHEREAS, the Board of Trustees on January 26, 2016 established a new Village Club governance structure comprised of an Operations Committee and seven Standing Committees; and

WHEREAS, the Mayor and the Board of Trustees appointed a chair, deputy chair and members-at-large of the Operations Committee; and committee chairs for seven Standing Committees of which each appointment was for a one-year term; and

WHEREAS, the 2019 appointments have now expired; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor hereby makes the following re-appointments of the chairs to eight Standing Committees with the approval of the Board of Trustees:

**OPERATIONS COMMITTEE**

Chair	Matt Engel	1 Year	December 31, 2020
Deputy Chair	Michael Miller	1 Year	December 31, 2020
Member-at-Large	Mary Kay Finch	1 Year	December 31, 2020
Member-at-Large	Jack Mandel	1 Year	December 31, 2020

**STANDING COMMITTEES**

**Golf & Greens**

Chair	Tom Huszar	1 Year	December 31, 2020
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Racquets - Tennis

Chair Erica Tropp 1 Year December 31, 2020

Racquets – Paddle Tennis

Chair Bill Schmergel 1 Year December 31, 2020

Facilities / Capital Projects

Chair Bill Schmergel 1 Year December 31, 2020

Food & Beverage

Chair Joshua Strugatz 1 Year December 31, 2020

Membership

Chair Janet Wolf 1 Year December 31, 2020

Social

Co-Chair JoAnn Sica 1 Year December 31, 2020

Co-Chair Joshua Goldberg 1 Year December 31, 2020

Pool & Beach

Chair Danielle Greenberg 1 Year December 31, 2020

The motion was seconded by Deputy Mayor Forman. On roll call:

Mayor Edward A.K. Adler voting - aye  
Trustee Katharine M. Ullman voting - aye  
Trustee Lynn R. Najman voting - aye  
Deputy Mayor Peter A. Forman voting - aye  
Trustee Jeffrey Moslow voting - aye

Resolution 01212020-07 was duly adopted.

Mayor Adler placed on the table for consideration a **recommendation from to authorize the expense of no greater than \$8,000.00 for advertising services**, a copy of which is appended hereto and made a part of the minutes.

Whereupon, Trustee Najman proposed the following Resolution and moved its adoption:

**RESOLUTION 01212020-08  
ADVERTISING EXPENSE - WEDDINGWIRE, INC.  
RENEWAL OF SUBSCRIPTION  
THE VILLAGE CLUB OF SANDS POINT**

WHEREAS, the Village Club has determined there is a need to advertise the Village Club wedding services in various media outlets; and

WHEREAS, advertising on Wedding Sites and Services has brought in additional banquet business to the Club; and

WHEREAS, the cost to advertise will not exceed \$8,000.00 and is outlined in the Club's operating budget; and

WHEREAS, the Board has reviewed the renewal proposal submitted and approves the expenditure.

NOW, THEREFORE, BE IT RESOLVED, that the Village Club is authorized to spend no greater than \$8,000.00 to advertise the club on WeddingWire, Inc., 2 Wisconsin Circle, Floor 3, Chevy Chase, MD 201815 as per their proposal, a copy of which is attached and appended hereto.

The motion was seconded by Trustee Moslow. On roll call:

- Mayor Edward A.K. Adler voting - aye
- Trustee Katharine M. Ullman voting - aye
- Trustee Lynn R. Najman voting - aye
- Deputy Mayor Peter A. Forman voting - aye
- Trustee Jeffrey Moslow voting - aye

Resolution 01212020-08 was duly adopted.

Mayor Adler placed on the table for consideration a **proposal to engage Fairway Golf Club Company to provide maintenance services on the Golf Carts**, at the Village Club of Sands Point, a copy of which is appended hereto and made a part of the minutes.

Whereupon, Deputy Mayor Forman proposed the following Resolution and moved its adoption:

**RESOLUTION 01212020-09  
MAINTENANCE AGREEMENT ON GOLF CARTS  
FAIRWAY GOLF CAR COMPANY  
THE VILLAGE CLUB OF SANDS POINT**

WHEREAS, by Resolution 01222019-07 the Board authorized an agreement with Fairway Golf Car Company to maintain and service sixty (60) Gas Golf Carts; and

WHEREAS, the service agreement will expire on March 31, 2020; and

WHEREAS, Fairway Golf Car is the only car franchise on Long Island approved for warranty work and has provided satisfactory service in past years; and

WHEREAS, the Board has reviewed the proposal and found it acceptable, and

NOW, THEREFORE, BE IT RESOLVED that Fairway Golf Company, 8 Commercial Blvd., Medford, NY 11763 be and hereby is engaged to provide maintenance on the golf carts in accordance with their proposal in the amount of \$6,000.00 (payments of \$2,000 will be payable -April 1<sup>st</sup>, May 1<sup>st</sup> and June 1<sup>st</sup>) for the year 2020.

The motion was seconded by Trustee Moslow. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye

Resolution 01212020-09 was duly adopted.

Mayor Adler placed on the table for consideration a **recommendation from the Club's Operation Committee for authorization to purchase of golf course maintenance equipment**, a copy of which is appended hereto and made a part of the minutes.

Whereupon Deputy Mayor Forman proposed the following Resolution and moved its adoption:

**RESOLUTION 01212020-10  
AUTHORIZATION TO PURCHASE  
GOLF MAINTENANCE EQUIPMENT  
REEL GRINDER/BEDKNIFE GRINDER  
MALVESE EQUIPMENT CO., INC.  
THE VILLAGE CLUB OF SANDS POINT**

WHEREAS, Grounds Superintendent Ethan Johnson is requesting purchase of a reel grinder and bedknife grinder which are essential tools in maintaining the golf course mowing equipment; and

WHEREAS, subsequent to approval, Grounds Superintendent Johnson received two quotes for the grinders, copies of which are appended hereto and made part of the minutes; and

WHEREAS, Grounds Superintendent Johnson recommends the lowest quote from Malvese Equipment Co., Inc. at a cost of \$65,340.00; and

WHEREAS, per Bond Counsel Robert P. Smith the grinders would be financeable using unspent bond proceeds under the amount authorized for general construction and improvements to buildings; and

WHEREAS, the Village Club Operations Committee has recommended that these items be purchased; and

WHEREAS, the Board has reviewed the proposals for the purchase of the equipment;

NOW, THEREFORE, BE IT RESOLVED that The Village Club be and hereby is authorized to purchase a Foley AccuMaster 653-AC front load spin/relief reel grinder in the amount of 44,125.00 and a Foley AccuPro 62-AT bedknife grinder in the amount of \$21,215.00 from Malvese Equipment Co., Inc., 1 Henrietta St, Hicksville, NY 11802 per their quote #350951 dated January 16, 2020.

The motion was seconded by Trustee Najman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye

Resolution 01212020-10 was duly adopted.


Mayor Adler placed on the table for consideration a **fundraiser event request from the Helen Keller National Center for Deaf-Blind Youths and Adults for *Helen's Run/Walk* to be held on Sunday, April 26, 2020**, a copy of the event request is appended hereto and made a part of the minutes. Upon motion by Trustee Ullman and seconded by Trustee Najman and carried unanimously the Board approved *Helen's Run/Walk* contingent upon proper insurance certificates being filed:

On roll call:

Mayor Edward A.K. Adler voting - aye  
Trustee Katharine M. Ullman voting - aye  
Trustee Lynn R. Najman voting - aye  
Deputy Mayor Peter A. Forman voting - aye  
Trustee Jeffrey Moslow voting - aye

Mayor Adler announced the next Board of Trustees regular meeting will be held on Tuesday, February 25, 2020 at 8:00 p.m. at Village Hall.

All those who wished to be heard, having been heard and there being no further call for discussion, on motion of Trustee Ullman and seconded by Trustee Najman, and carried unanimously the meeting was adjourned at 8:45 p.m.

  
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Liz Gaynor  
Village Clerk