

**BOARD OF TRUSTEES MEETING
INC. VILLAGE OF SANDS POINT
TUESDAY, NOVEMBER 26, 2019**

Present:	Edward A.K. Adler	Mayor
	Katharine M. Ullman	Trustee
	Peter A. Forman	Deputy Mayor
	Jeffrey Moslow	Trustee
	Liz Gaynor	Village Clerk
	Michael Sahn, Esq.	Village Attorney
	Joshua D. Brookstein, Esq.	Village Attorney

Absent:	Lynn R. Najman	Trustee
	Daniel Scheyer	Water Commissioner

Mayor Adler opened the Regular meeting of the Board at 8:20 p.m.

The **Minutes** of the meeting held on October 22, 2019 were reviewed. On motion by Deputy Mayor Forman, seconded by Trustee Moslow and carried unanimously, the minutes of October 22, 2019 were approved.

The Board received the **Water Commissioner's Report**, which is appended hereto and made a part of the minutes.

Commissioner Scheyer submitted that water pumpage during October of 2019 was 39,729,600 gallons pumped vs. 33,374,200 gallons pumped during October of 2018.

The **Treasurer's Report** showing cash balances as of October 31, 2019 will be presented at the December 17, 2019 meeting.

Claims as presented on **Abstracts 6A & 6B** for payment in November were reviewed. On motion of Deputy Mayor Forman, seconded by Trustee Ullman and carried unanimously, the claims as contained on **Abstracts 6A & 6B** were approved for payment. Abstract of Claims is appended hereto and made a part of the minutes.

The Board received **Recommendations of the Building Commissioner** as to Granting of Building Permit Extensions that are appended hereto and made a part of the minutes. On motion of Trustee Ullman, seconded by Trustee Moslow and carried unanimously, the Building Commissioner's recommendations were adopted.

The Board received the **Building Department Report of Activity** for the month of October 2019, which showed:

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Building Permits issued – 4
Building Permit Applications filed – 5
Extensions of Building Permits Granted – 15
Tree Removal Applications Received – 25
Certificates of Occupancy Issued – 6

The Board received the **Justice Court Report** for the month of October 2019, which showed:

Arraignments – 29
Trials - 0
Total Amount Collected - \$3,359.00

Mayor Adler placed on the table for consideration **the 2020 Village Employee Holiday Schedule (Village Office, Water Department and Public Works)**, a copy of which is appended hereto and made a part of the minutes. The motion was moved by Deputy Mayor Forman and seconded by Trustee Ullman and carried unanimously the 2020 Employee Holiday Schedule was adopted. On vote as follows:

Mayor Edward A.K. Adler voting - aye
Trustee Katharine M. Ullman voting - aye
Trustee Lynn R. Najman voting - absent
Deputy Mayor Peter A. Forman voting - aye
Trustee Jeffrey Moslow voting - aye

Mayor Adler placed on the table for consideration towards adoption the proposed **Twelve-Hour Shift Agreement with the Sands Point Police Benevolent Association, Inc. for the period of January 1, 2020 through December 31, 2020.**

Whereupon, Deputy Mayor Forman proposed the following Resolution and moved its adoption:

**RESOLUTION 11262019-01
TWELVE HOUR SHIFT AGREEMENT BETWEEN THE
INCORPORATED VILLAGE OF SANDS POINT AND
THE SANDS POINT POLICE BENEVOLENT ASSOCIATION, INC.
JANUARY 1, 2020 THROUGH DECEMBER 31, 2020**

WHEREAS, the Association is the exclusive bargaining agent for all policemen in the Sands Point Police Department which shall include patrolmen and sergeants; and

WHEREAS, the Village, acting by and through the Board of Trustees acting as Police Commissioners is the employer; and

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WHEREAS, by Resolution 112195-04 the Board adopted an Agreement with the Sands Point Police Benevolent Association to provide police protection and the Twelve-Hour Shift Agreement;

WHEREAS, the Twelve-Hour Shift Agreement was implemented on a trial basis for a period of one year expiring on December 31, 1996; and

WHEREAS, the Twelve-Hour Shift Agreement has been extended every year since 1996; and

WHEREAS, the Sands Point Police Benevolent Association has requested that the Board agree to extend the Twelve-Hour Shift Agreement from January 1, 2020 to December 31, 2020; and

WHEREAS, the Board has reviewed the agreement and finds it acceptable; and

WHEREAS, the Board has requested that in the event of scheduling problems the Village reserves the right to cancel this agreement on thirty (30) day notice to the Association;

NOW, THEREFORE, BE IT RESOLVED that the Twelve-Hour Shift Agreement with the Sands Point Police Benevolent Association beginning January 1, 2020 through December 31, 2020 be and hereby is accepted.

BE IT FURTHER RESOLVED that the Board authorizes the Mayor to execute the Twelve-Hour Shift Agreement between the Incorporated Village of Sands Point and the Sands Point Police Benevolent Association, Inc.

The motion was seconded by Trustee Ullman. On roll call:

Mayor Edward A.K. Adler voting - aye

Trustee Katharine M. Ullman voting - aye

Trustee Lynn R. Najman voting - absent

Deputy Mayor Peter A. Forman voting - aye

Trustee Jeffrey Moslow voting - aye

Resolution 11262019-01 was duly adopted.

Mayor Adler placed on the table for consideration **Resolution 11262019-02 Authorizing an Intermunicipal Agreement re Length of Service Awards Program ("LOSAP") between and among the Town of North Hempstead, the Village of Sands Point and other Villages for the purpose of establishing a joint municipal sponsoring board to jointly sponsor an existing Defined Benefit Length of Service Award Program**

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for volunteer firefighters of the Port Washington Fire Department. Upon motion of Trustee Ullman and seconded by Deputy Mayor Forman and carried unanimously the Board of Trustees authorized the Mayor to execute the intermunicipal agreement.

On roll call:

- Mayor Edward A.K. Adler voting - aye
- Trustee Katharine M. Ullman voting - aye
- Trustee Lynn R. Najman voting - absent
- Deputy Mayor Peter A. Forman voting - aye
- Trustee Jeffrey Moslow voting - aye

Resolution 11262019-02 was duly adopted.

Mayor Adler placed on the table for **consideration a recommendation from Chief Thomas Ruehle of the Sands Point Police Department pertaining to the department’s License Plate reader software system, and provider for license plate reader maintenance.**

Whereupon, Deputy Mayor Forman proposed the following Resolution and moved its adoption:

**RESOLUTION 11262019-03
 LICENSE PLATE READER SOFTWARE PROGRAM AND TECHNOLOGY, AND
 SERVICE PROVIDER FOR MAINTENANCE
 REKOR RECOGNITION SYSTEMS
 SANDS POINT POLICE DEPARTMENT**

WHEREAS, per Resolution 05282019-04 the Board approved purchase of a new license plate reader software program through Vigilant Solutions and for a new provider to maintain the system, Alliance Systems Integrators;

WHEREAS, Vigilant Solutions and Alliance Systems Integrators have failed to provide any services after repeated documented attempts and;

WHEREAS, Police Chief Ruehle is now recommending REKOR Recognition Systems who will provide both the software and hardware maintenance and;

WHEREAS, with the new vendor there will no longer be a need for Verizon cellular to transmit data which will reduce the overall annual cost;

WHEREAS, the Board has reviewed the Chief’s recommendation and finds it acceptable; and

NOW, THEREFORE, BE IT RESOLVED that REKOR Recognition Systems, 7172 Columbia Gateway Drive, Suite 400, Columbia, MD 21046, will provide, install and maintain the License Plate Reader technology. The annual cost of the services is \$16,800.00 and with savings from not using Verizon cellular the new LPR cost will be approximately \$12,600.00.

The motion was seconded by Trustee Moslow. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Lynn R. Najman voting	-	absent
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye

Resolution 11262019-03 was duly adopted.

Mayor Adler placed on the table a request to **approve attendance at a meeting from Clerk Liz Gaynor**, a copy of which is attached and appended hereto.

Whereupon, Deputy Mayor Forman proposed the following Resolution and moved its adoption:

**RESOLUTION 11262019-04
APPROVAL OF ATTENDANCE AT
INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS
(IIMC) ANNUAL MEETING
MAY 16, 2020 THROUGH MAY 20, 2020
FOR VILLAGE CLERK LIZ GAYNOR**

WHEREAS, it is necessary for Village Clerks to acquire up to date information and educational credits to maintain certifications; and

WHEREAS, Clerk Gaynor is an active member of the IIMC and currently volunteers on two IIMC committees, Continuing Education and the Membership Committee, and

WHEREAS, the International Institute of Municipal Clerks is holding its annual conference on May 16, 2020 through May 20, 2020 (Saturday – Wednesday) in St. Louis, Missouri; and

WHEREAS, the Board of Trustees has reviewed Clerk Gaynor’s request and found the meeting to be essential in order to maintain the highest level of service for the Village government.

NOW, THEREFORE BE IT RESOLVED that Clerk Gaynor be and hereby is authorized to attend the International Institute of Municipal Clerks Annual Meeting in St. Louis, Missouri on May 16-20, 2020 at a cost not to exceed \$2,500.

The motion was seconded by Trustee Ullman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Lynn R. Najman voting	-	absent
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye

Resolution 11262019-04 was duly adopted.

Mayor Adler placed on the table for consideration a **Resolution to Authorize the Preparation and Solicitation of Bids for Purchase of Carbon Vessels for Water Treatment of Wells 2A and 5A.**

Whereupon, Trustee Ullman proposed the following Resolution and moved its adoption:

**RESOLUTION 11262019-05
AUTHORIZATION TO PREPARE BID SPECIFICATIONS
AND SOLICIT BIDS FOR
PURCHASE OF CARBON VESSELS
FOR
WATER TREATMENT
OF WELLS 2A AND 5A
SANDS POINT WATER DEPARTMENT**

WHEREAS, Water Superintendent Brian Gunderson is recommending purchase of carbon vessels for water treatment for Wells 2A and 5A; and

WHEREAS, the Board concurs with the Superintendent's recommendation,

NOW, THEREFORE, BE IT RESOLVED, that the **Village Clerk be and hereby is authorized to arrange the preparation of bid specifications with The Village Engineer and to solicit bids to be presented to the Board of Trustees for review and award of bids following receipt of bids.**

The motion was seconded by Trustee Moslow. On roll call:

Mayor Edward A. K. Adler voting	-	aye
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Trustee Katharine M. Ullman voting - aye
Trustee Lynn R. Najman voting - absent
Deputy Mayor Peter A. Forman voting - aye
Trustee Jeffrey Moslow voting - aye

Resolution 11262019-05 was duly adopted.

Mayor Adler announced the **next Board of Trustees meeting will be held on Tuesday, December 17, 2019.**

There being no further business to come before the Board, on motion of Trustee Ullman, seconded by Trustee Moslow and carried unanimously, the meeting was adjourned at 8:45 p.m.



Liz Gaynor, Village Clerk