

**BOARD OF TRUSTEES MEETING
INC. VILLAGE OF SANDS POINT
TUESDAY, MARCH 26, 2019**

Present:	Edward A.K. Adler	Mayor
	Katharine M. Ullman	Trustee
	Marc Silbert	Trustee
	Peter A. Forman	Trustee
	Daniel Scheyer	Water Commissioner
	Liz Gaynor	Village Clerk
	Kathleen Notaro	Treasurer
	Michael Sahn, Esq.	Village Attorney
	John Christopher, Esq.	Village Attorney
Absent:	Lynn R. Najman	Deputy Mayor

Mayor Adler opened the **Public Hearing of the Board of Trustees** at 8:15 p.m. to consider the **proposed Budget for the Incorporated Village of Sands Point for the fiscal year June 1, 2019 through May 31, 2020.**

The Mayor announced receipt of the affidavit of publication indicating that the proposed budget hearing notice was published in the *Port Washington News* on March 13, 2019 and the *Port Washington Times* on March 15, 2019 and announced receipts of the affidavit of posting, stating that the Budget Hearing notice was posted in the office of the Village Clerk.

Mayor Adler then called for comments from the Public and discussion of the Board regarding the Budget for the Incorporated Village of Sands Point and all those who wished to be heard, having been heard and there being no further call for discussion, on motion from Trustee Ullman and seconded by Trustee Silbert and carried unanimously, the Public Hearing on the Budget was closed at 8:07p.m.

Mayor Adler opened the Public Hearing at 8:08 p.m. to consider **Proposed Local Law 2 of 2019, Enacting Chapter 155 of the Incorporated Village Code of Sands Point entitled, "Telecommunication Sites."**

The Mayor announced receipt of the affidavit of publication indicating that the proposed law was published in the *Port Washington News* on March 13, 2019 and published in the *Port Washington Times* on March 15, 2019 announced receipt of the affidavit of posting, stating that the proposed law was posted at the office of the Village Clerk.

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Mayor Adler called for comments of the Public and discussion of the Board regarding the proposed local law for the Incorporated Village of Sands Point. A copy of the transcript is appended hereto and made a part of the minutes.

All those who wished to be heard, having been heard and there being no further call for discussion, on motion of Trustee Silbert an and seconded by Trustee Forman and carried unanimously the Public Hearing on the proposed local law was closed at 8:18 p.m.

Mayor Adler opened the **Regular Meeting** of the Board of Trustees at 8:19 p.m.

The **Minutes** of the meetings held on February 26, 2019 and March 15, 2019 were reviewed. On motion by Trustee Ullman seconded by Trustee Silbert and carried unanimously, the minutes of February 26, 2019 and March 15, 2019 were approved.

The Board received the **Water Commissioner's Report**, which is appended hereto and made a part of the minutes.

Commissioner Scheyer announced that water pumpage during February of 2019 was 10,430,600 gallons pumped vs. 8,347,800 gallons pumped during February of 2018.

The **Treasurer's Report** showing cash balances as of February 28, 2019 was reviewed (copy attached). On motion by Trustee Forman, seconded by Trustee Silbert and carried unanimously, the Treasurer's Report was accepted and filed.

Claims as presented on **Abstracts 10A & 10B** for payment in March were reviewed. On motion of Trustee Forman seconded by Trustee Silbert and carried unanimously, the claims as contained on **Abstracts 10A & 10B** were approved for payment. Abstract of Claims is appended hereto and made a part of the minutes.

The Board received **Recommendations of the Building Commissioner** as to Granting of Building Permit Extensions that are appended hereto and made a part of the minutes. On motion of Trustee Silbert, seconded by Trustee Ullman and carried unanimously, the Building Commissioner's recommendations were adopted.

The Board received the **Building Department Report of Activity** for the month of February 2019, which showed:

Building Permits issued – 4
Building Permit Applications filed – 2
Dock Renewal Permits - 0
Extensions of Building Permits Granted – 41
Tree Removal of Applications Received – 7

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Certificates of Occupancy Issued – 3

The Board received the **Justice Court Report** for the month of February 2019, which showed:

Arraignments –	21
Trials -	0
Total Amount Collected -	\$1,249.00

Mayor Adler placed on the table for consideration proposed **Local Law No. 2 of 2019**, a copy of which is appended hereto and made a part of the minutes.

Whereupon, Trustee Ullman proposed the following Resolution and moved its adoption:

RESOLUTION 03262019-01
PROPOSED LOCAL LAW 2 OF 2019
ENACTING CHAPTER 155 OF THE VILLAGE CODE ENTITLED,
TELECOMMUNICATION SITES

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Sands Point for a public hearing to be held by said Board at Village Hall, 26 Tibbits Lane, Sands Point, New York, at 8:00 p.m. on March 26, 2019 to hear all interested parties on a proposed Local Law entitled “Local Law 2 of 2019”; and

WHEREAS, notice of said public hearing was duly advertised in the *Port Washington News* on March 13, 2019 and *Port Washington Times* on March 15, 2019, both the official newspapers of the Village; and

WHEREAS, said public hearing was duly held at the Village Hall at 8:00 p.m. on March 26, 2019 and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to the proposed Local Law, or any part thereof; and

WHEREAS, pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) (“SEQRA”), it has been determined by the Board of Trustees that the adoption of the proposed Local Law does not constitute an action as defined and could be considered without any further regard to SEQRA; and

WHEREAS, the Board of Trustees of the Village of Sands Point, after due deliberation, finds it in the best interest of the Village to adopt said Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Sands Point hereby adopts said Local Law as “Local Law 2 of 2019, Enacting Chapter

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155 of the Village Code entitled "Telecommunication Sites," a copy of which is attached hereto and made a part hereof, and the Village Clerk be and she is hereby directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village, and to give due notice of the adoption of said Local Law to the Secretary of State.

The motion was seconded by Trustee Forman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye
Deputy Mayor Lynn R. Najman voting	-	absent
Trustee Peter A. Forman voting	-	aye

Resolution 03262019-01 as duly adopted.

Mayor Adler announced that the **Final Assessment Roll will be filed by April 1, 2019.**

Whereupon, Trustee Ullman proposed the following Resolution and moved its adoption:

**RESOLUTION 03262019-02
CERTIFICATION OF ASSESSMENT ROLL**

WHEREAS, the Board of Trustees has reviewed the Assessment Roll for June 1, 2019 through May 31, 2020 and compared the Roll with Resolution 02262019-02 (Grievances), Resolution 02262019-03(Veterans' Exemptions and Resolution 02262019-04 (Wholly Exempts); and

WHEREAS, the Board has reviewed the Special Franchise assessments as determined by the New York State Board of Equalization and Assessment,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees as the Board of Assessors for the Incorporated Village of Sands Point do hereby affirm to the best of its knowledge that the Assessment Roll has been prepared in accordance with regulations under Real Property Tax Law of the State of New York; and

FURTHER RESOLVED, that the Assessment Roll as reviewed be and hereby is the Final Assessment Roll 2019/2020 of the Village of Sands Point; showing a total taxable value of \$1,052,442; and

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FURTHER RESOLVED, that said Final Roll be filed in the office of the Village Clerk on April 1, 2019.

The motion was seconded by Trustee Silbert. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye
Deputy Mayor Lynn R. Najman voting	-	absent
Trustee Peter A. Forman voting	-	aye

Resolution 03262019-02 was duly adopted.

Mayor Adler announced that the **Annual Village Election will be held on Tuesday, June 18, 2019.**

Whereupon, Trustee Forman proposed the following Resolution and moved its adoption:

**RESOLUTION 03262019-03
ANNUAL ELECTION OF THE
INCORPORATED VILLAGE OF SANDS POINT**

RESOLVED, that the Annual Election of the Incorporated Village of Sands Point, New York shall be held at the Village Hall, 26 Tibbits Lane, Sands Point, New York on Tuesday, June 18, 2019, the polls shall be open at 12 noon and close at 9:00 p.m. and that during such period of nine (9) consecutive hours, the polls shall be kept open for the purpose of choosing and electing the following officers:

Mayor – for a term of two (2) years

Trustee – for a term of two (2) years

Trustee – for a term of two (2) years

The motion was seconded by Trustee Ullman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye
Deputy Mayor Lynn R. Najman voting	-	absent
Trustee Peter A. Forman voting	-	aye

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Resolution 03262019-03 was duly adopted.

Mayor Adler placed on the table for consideration a **Resolution for Award of Contract D&B No. 5203 for Replacement of Emergency Generator at Village Hall.**

Whereupon, Trustee Silbert proposed the following Resolution and moved its adoption:

**RESOLUTION 03262019-04
AWARD OF CONTRACT
EMERGENCY GENERATOR REPLACEMENT
AT SANDS POINT VILLAGE HALL**

WHEREAS, by Resolution 05222018-07 the Board authorized the Village Clerk to solicit bids for a replacement emergency generator at Village Hall; and

WHEREAS, all such proposals received pursuant to the Notice were publicly opened and read aloud at Village Hall of the Incorporated Village of Sands Point, located at 26 Tibbits Lane, Sands Point, New York, at 10:30 a.m. on February 28, 2019, the time and place specified in the Notice; and

WHEREAS, seven bids were received; and

WHEREAS, Village Engineer William D. Merklin of D&B Engineers and Architects, P.C. has reviewed the bids and recommends the contract be awarded to the lowest bidder, Roland's Electric, Inc, a copy of which recommendation is appended hereto and made a part of the minutes; and

WHEREAS, the Board of Trustees has reviewed the recommendation and finds it to be acceptable,

NOW, THEREFORE, BE IT RESOLVED, that Roland's Electric, 307 Suburban Avenue, Deer Park, NY 11729 be and hereby engaged for the replacement of the emergency generator at Village Hall per their bid in the amount of \$127,200.00.

The motion was seconded by Trustee Ullman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye
Trustee Lynn R. Najman voting	-	absent

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Trustee Peter A. Forman voting - aye

Resolution 03262019-04 was duly adopted.

Mayor Adler placed on the table **for consideration a recommendation from Chief Thomas Ruehle of the Sands Point Police Department to purchase one replacement vehicle, 2019 Chevrolet Tahoe Patrol Vehicle, and installation of new police equipment**, copies of which are appended hereto and made a part of the minutes.

Whereupon, Trustee Silbert proposed the following Resolution and moved its adoption:

**RESOLUTION 03262019-05
PURCHASE OF ONE 2019 CHEVROLET TAHOE
POLICE PURSUIT VEHICLE
AND INSTALLATION OF POLICE RELATED EQUIPMENT
SANDS POINT POLICE DEPARTMENT**

WHEREAS, the Sands Point Police Department is utilizing a vehicle replacement program which projects patrol vehicle mileage and provides a time table for the efficient replacement of police patrol vehicles; and

WHEREAS, one new police vehicle plus emergency equipment & graphics was approved for in the budget FYE 2019 to replace police vehicle #696 a 2015 Ford Interceptor which will be traded in; and

WHEREAS, furthermore the Police Department's 2006 Audi unmarked vehicle will also be traded in; and

WHEREAS, the Board has reviewed the Chief's recommendation and finds it acceptable; and

NOW, THEREFORE, BE IT RESOLVED, that **one 2019 Chevrolet Tahoe AWD pursuit vehicle** including extended warranty, required options and delivery **will be purchased from The Cruisers Division, 420 Mount Pleasant Avenue, Mamaroneck, NY 10543 in an amount not to exceed \$48,000.00 under New York State Contract #RFQ-WC-17203.**

The motion was seconded by Trustee Ullman. On roll call:

Mayor Edward A.K. Adler voting - aye

Trustee Katharine M. Ullman voting - aye

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Trustee Marc Silbert voting - aye
Deputy Mayor Lynn R. Najman voting - absent
Trustee Peter A. Forman voting - aye
Resolution 03262019-05 was duly adopted.

Mayor Adler placed on the table for discussion the **placing of an antenna by Port Washington Fire Department on the Tibbits Lane Water Storage Tank** to improve their communications during emergencies while in the Village. Upon motion of Mayor Adler and seconded by Trustee Silbert and carried unanimously the antenna installation was approved. On vote as follows:

Mayor Edward A.K. Adler voting - aye
Trustee Katharine M. Ullman voting - aye
Trustee Marc Silbert voting - aye
Deputy Mayor Lynn R. Najman voting - absent
Trustee Peter A. Forman voting - aye

Mayor Adler placed on the table for consideration a recommendation from Public Works Superintendent Brian Gunderson to **engage Orchid Sewer and Water Contracting Corp to Upgrade Septic System at Pool House** at The Village Club of Sands Point.

Whereupon, Trustee Ullman proposed the following Resolution and moved its adoption:

**RESOLUTION 03262019-06
UPGRADE SEPTIC SYSTEM AT POOL HOUSE
ORCHID SEWER AND WATER CONTRACTING CORP
THE VILLAGE CLUB OF SANDS POINT**

WHEREAS, the sanitary disposal system serving the Pool House needs an immediate upgrade per Nassau County Department of Health; and

WHEREAS, an Engineering Consultant was hired to provide a new plan for the sanitary disposal system; and

WHEREAS, a contractor is now needed; and

WHEREAS, Public Works Superintendent Gunderson requested and received three proposals, copies of which are appended hereto; and

WHEREAS, Superintendent Gunderson recommends Orchid Sewer and Water Contracting Corp, who has submitted the lowest quote; and

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WHEREAS, the Club Operations Committee concurs with Superintendent Gunderson's recommendation; and

WHEREAS, the Board has examined the proposal and finds it acceptable,

NOW, THEREFORE BE IT RESOLVED that Village Club is authorized to engage Orchid Sewer and Water Contracting Corp., 11 Dennis Street, Garden City Park, NY 11040 to upgrade the sanitary disposal system, in the amount of \$15,200.00 as per their proposal dated March 21, 2019,

AND FURTHER RESOLVED which work is to be commenced upon approval of plan by the Nassau County Department of Health.

The motion was seconded by Trustee Silbert. On roll call:

Trustee Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye
Deputy Mayor Lynn R. Najman	-	absent
Trustee Peter A. Forman voting	-	aye

Resolution 03262019-06 was duly adopted.

Mayor Adler placed on the table for consideration a **recommendation to engage Dynaire Service Corp. to provide a service contract to the Village Club to maintain the pneumatic controls in the Mansion at the Village Club.**

Whereupon, Trustee Silbert proposed the following Resolution and moved its adoption:

**RESOLUTION 03262019-07
MAINTENANCE & SERVICE CONTRACT
DYN Aire SERVICE CORP.
PNEUMATIC SYSTEM
THE VILLAGE CLUB OF SANDS POINT**

WHEREAS, the existing service contract to maintain the pneumatic system at the Village Club is expired; and

WHEREAS, General Manager Cancellaro has requested and received three proposals, copies of which are attached; and

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WHEREAS, the Village Club Commission has reviewed the proposals and recommends that Dynaire Service Corp, who has submitted the lowest quote, be engaged to provide the service contract; and

WHEREAS, the Board of Trustees has reviewed the proposal and found it acceptable,

NOW, THEREFORE, BE IT RESOLVED, that **Dynaire Service Corp., 134 Herricks Rd, Mineola, NY 11501 be and hereby is engaged to provide pneumatic system services in accordance with their proposal dated March 20, 2019 in the amount of \$3,600.00.** The annual contract term is from April 1, 2019 through March 31, 2020.

The motion was seconded by Trustee Forman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye
Deputy Mayor Lynn R. Najman voting	-	absent
Trustee Peter A. Forman voting	-	aye

Resolution 03262019-07 was duly adopted.

Mayor Adler placed on the table for consideration a request from Village Club General Manager Dana Cancellaro for the **disposal and/or sale of eight pieces of golf course maintenance equipment**, a copy of which list is appended hereto and made a part of the minutes. Whereas, the Board authorizes the surplus equipment to be put out to bid and or disposed of, therefore, upon motion of Trustee Forman and seconded by Trustee Ullman and carried unanimously the Board directs Club Manager Cancellaro to sell and/or dispose of the maintenance equipment. On vote as follows:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye
Deputy Mayor Lynn R. Najman voting	-	absent
Trustee Peter A. Forman voting	-	aye

Resolution 03262019-08 was duly adopted.

Mayor Adler announced that the Board will **hold a public hearing at its April 16, 2019 meeting to consider Proposed Local Law Amending Chapter 176 of the Village Code to Add Article XI, Establishing Coastal Overlay Districts and Amending Chapter 70 of the Village Code Relating to the Construction, Installation and Maintenance of Docks, Mooring Piles and other structures in the Coastal Overlay Districts.** On motion of Trustee Silbert and seconded Trustee Ullman and carried unanimously the Board

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resolved to hold a Public Hearing at their Tuesday, April 16, 2019 meeting. On vote as follows:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye
Deputy Mayor Lynn R. Najman voting	-	absent
Trustee Peter A. Forman voting	-	aye

Mayor Adler placed on the table for consideration a **Resolution Ratifying and Affirming a Decision amending Resolution 11172015-06 of the Village authorizing the PWM OEM to Open and Maintain a Credit Card.**

Whereupon, Trustee Ullman proposed the following Resolution and moved its adoption:

**RESOLUTION 03262019-09
RATIFICATION AND AFFIRMATION
AMENDING PRIOR RESOLUTION 11172015-06
OF THE VILLAGE AUTHORIZING THE
THE PWM OEM TO OPEN AND MAINTAIN A CREDIT CARD**

WHEREAS, per Resolution 11172015-06 the Board authorized the PWM OEM to open and maintain a credit card account under the Village's Municipal Sponsorship of the PWM OEM with a credit limit of \$10,000.00; and

WHEREAS, the PWM OEM Commissioner Peter Forman required an increase in the credit limit; and

WHEREAS, Commissioner Forman applied for and received an additional credit card (American Express) with a limit of \$40,000.00,

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby ratify and affirm the decision to open and maintain a new credit card with a credit limit of \$40,000.00 under the general banking purposes authorized thereunder.

The motion was seconded by Trustee Silbert. On roll call:

Trustee Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye
Deputy Mayor Lynn R. Najman voting	-	absent

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Trustee Peter A. Forman voting - aye

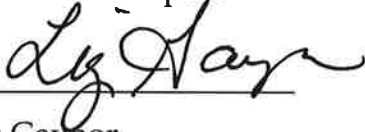
Resolution 03262019-09 was duly adopted.

Police Commissioner Silbert placed on the table for consideration the **appointment of Dr. Howard Schiff of 14 Cedar Lane, Sands Point to serve as an additional Police Surgeon for the Sands Point Police Department. He will serve on a volunteer basis and would provide back up to Dr. Alan Katz, the currently appointed police surgeon.** On motion of Trustee Silbert and seconded by Trustee Ullman and carried unanimously, the appointment was approved. On roll call:

Mayor Edward A.K. Adler voting - aye
Trustee Katharine M. Ullman voting - aye
Trustee Marc Silbert voting - aye
Deputy Mayor Lynn R. Najman voting - absent
Trustee Peter A. Forman voting - aye

Mayor Adler announced that the **next Board of Trustees' meeting will be held Tuesday, April 16, 2019.**

There being no further business to come before the Board, on motion of Trustee Silbert, and seconded by Trustee Ullman and carried unanimously, the meeting adjourned at 8:45 p.m.



Liz Gaynor
Village Clerk