

**BOARD OF TRUSTEES MEETING
INC. VILLAGE OF SANDS POINT
TUESDAY, FEBRUARY 23, 2021
VIA ZOOM**

Present:	Edward A.K. Adler	Mayor
	Katharine M. Ullman	Trustee
	Peter A. Forman	Deputy Mayor
	Jeffrey Moslow	Trustee
	Rita Sethi	Trustee
	Daniel Scheyer	Water Commissioner
	Liz Gaynor	Village Clerk
	Michael Sahn, Esq.	Village Attorney
	Joshua D. Brookstein, Esq.	Village Attorney

At 8:00 p.m. Mayor Adler announced the Public Hearings to consider the following **Proposed Local Laws will be continued to the Tuesday, March 23, 2021 Board of Trustees meeting:**

- 1) Local Law Amending Chapter 137 entitled, "Sprinkler Systems" re Smart Controllers
- 2) Local Law Amending Chapter 49 entitled, "Boating" re rules and regulations

The Mayor announced receipt of the affidavit of publication indicating that the proposed law was published in the *Port Washington News* on February 10, 2021 and announced receipt of the affidavit of posting, stating that the proposed law was posted at the office of the Village Clerk. On motion of Deputy Mayor Forman and seconded by Trustee Moslow and carried unanimously the Public Hearings on the proposed local laws will be continued on Tuesday, March 23, 2021.

Mayor Adler opened the **Regular Meeting** of the Board of Trustees at 8:00 p.m.

The **Minutes** of the meeting held on January 26, 2021 were reviewed. On motion by Trustee Ullman, seconded by Trustee Moslow and carried unanimously, the minutes were approved.

The Board received the **Water Commissioner's Report**, which is appended hereto and made a part of the minutes.

Water Commissioner Scheyer announced that water pumpage during January of 2021 was 10,657,400 gallons pumped vs. 11,039,600 gallons pumped during January of 2020.

The **Treasurer’s Report** showing cash balances as of December 31, 2020 was reviewed (copy attached). On motion by Trustee Ullman, seconded by Trustee Moslow and carried unanimously, the Treasurer’s Report was accepted and filed.

Claims as presented on **Abstracts 9A & 9B** for payment in February were reviewed. On motion of Deputy Mayor Forman, seconded by Trustee Ullman and carried unanimously, the claims as contained on **Abstracts 9A & 9B** were approved for payment. Abstract of Claims is appended hereto and made a part of the minutes.

The Board received **Recommendations of the Building Commissioner** as to Granting of Building Permit Extensions that are appended hereto and made a part of the minutes. On motion of Trustee Sethi, seconded by Trustee Ullman and carried unanimously, the Building Commissioner’s recommendations were adopted.

The Board received the **Building Department Report of Activity** for the month of January 2021, which showed:

- Building Permits issued – 9
- Building Permit Applications filed – 5
- Certificates of Occupancy Issued – 6
- Extensions of Building Permits Granted – 16
- Tree Removal of Applications Received – 14

The Board received the **Justice Court Report** for the month of January 2021, which showed:

- Arraignments – 0
- Trials - 0
- Total Amount Collected - \$213.00

Mayor Adler placed on the table for consideration a Resolution re Adjustments to Veterans’ Exemptions for Assessment Roll for the Year June 1, 2021 through May 31, 2022.

Whereupon, Trustee Ullman proposed the following Resolution and moved its adoption:

RESOLUTION 02232021-01
ADJUSTMENTS TO VETERANS EXEMPTION
ASSESSMENT ROLL FOR THE YEAR JUNE 1, 2021-MAY 31, 2022

WHEREAS, Village Veterans are entitled to partial tax exemption on Village property taxes under New York State Real Property Tax Law §§ 458(1), 458-a(1)(d), and 458-b(1)(f). Specifically, as required by law, if the owner of the Property was either: (i)

the person who rendered such military service; (ii) was the spouse or unremarried surviving spouse of the person who rendered such military service; or (iii) was the dependent father or mother, or children under twenty-one ("21") years of age.

WHEREAS, no applications have been filed for Veteran's Exemption pursuant to Section 458(a) Real Property Tax Law of the State of New York; and

WHEREAS, adjustments to existing Veteran's Exemptions are required pursuant to Section 458(a) Real Property Tax Law of the State of New York; and

NOW THEREFORE, BE IT RESOLVED, that adjustments to existing Veterans Exemptions pursuant to Section 458(a) Real Property Tax Law of the State of New York as reviewed be and hereby is approved.

The motion was seconded by Trustee Moslow. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye
Trustee Rita Sethi voting	-	aye

Resolution 02232021-01 was duly adopted.

Mayor Adler placed on the table for consideration **a resolution extending the time within which the Village can commence a tax sale.**

Whereupon, Trustee Ullman proposed the following Resolution and moved its adoption:

**RESOLUTION 02232021-02
RESOLUTION EXTENDING TIME
WITHIN WHICH TO COMMENCE TAX SALE**

WHEREAS, the Board of Trustees has resolved to authorize the conduct of tax sales concerning certain parcels of real estate located within the Village of Sands Point; and

WHEREAS, Section 1452 of the Real Property Tax Law requires that said tax sales be conducted on or before March 10, 2021 unless the Board of Trustees by resolution extends said time limit; and

February 23, 2021

WHEREAS, the Board of Trustees has determined that it is in the best interest of the Village to afford delinquent Village taxpayers additional time in which to pay their taxes so as to avoid the costs of delay of a tax sale,

NOW THEREFORE, BE IT RESOLVED that pursuant to RPTL 1452 time in which to conduct tax sales concerning certain parcels of real estate located within the Village of Sands Point is hereby extended until Friday, May 7, 2021.

The motion was seconded by Trustee Moslow. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine Ullman voting	-	aye
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye
Trustee Rita Sethi voting	-	aye

Resolution 02232021-02 was duly adopted.

Mayor Adler placed on the table for consideration from Police Chief Thomas Ruehle the **Sands Point Police Department - New York State Police Reform & Reinvention Collaborative Guide**, a copy of which is appended hereto and made a part of the minutes.

Whereupon, Deputy Mayor Forman proposed the following Resolution and moved its adoption:

RESOLUTION 02232021-03
ACKNOWLEDGMENT OF RECEIPT
SANDS POINT POLICE DEPARTMENT
NYS POLICE REFORM & REINVENTION COLLABORATIVE GUIDE

WHEREAS, the Board acknowledges receipt of the aforementioned Reform & Reinvention Collaborative Guide submitted by Police Chief Thomas Ruehle; and

WHEREAS, the guide is on the Sands Point Police website for public viewing and comment; and

WHEREAS, it is noted that Police Chief Ruehle will be present and available for any public comment at the Board's March 23, 2021 meeting,

NOW, THEREFORE BE IT RESOLVED that the Board further approves of said document being forwarded to the New York State Governor Cuomo's office.

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The motion was seconded by Trustee Moslow. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye
Trustee Rita Sethi voting	-	aye

Resolution 02232021-03 was duly adopted.

Mayor Adler placed on the table for consideration towards adoption a **Public Employer Health Emergency Plan for the Village of Sands Point**, a copy of which plan is appended hereto and made a part of the minutes.

Whereupon, Deputy Mayor Forman proposed the following Resolution and moved its adoption:

RESOLUTION 02232021-04
ADOPTION OF PUBLIC EMPLOYER HEALTH EMERGENCY PLAN
FOR THE INCORPORATED VILLAGE OF SANDS POINT

WHEREAS, New York State requires public employers to adopt a plan for operations in the event of a declared public health emergency involving a communicable disease.

WHEREAS, the attached plan was developed exclusively for and is applicable to the Incorporated Village of Sands Point.

WHEREAS, the Board reviewed the emergency plan and finds it acceptable and is in the interest of the safety of Village employees and contractors and the continuity of Village operations,

NOW, THEREFORE BE IT RESOLVED that the Board be and hereby adopts the health emergency plan.

The motion was seconded by Trustee Moslow. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye
Trustee Rita Sethi voting	-	aye

Resolution 02232021-04 was duly adopted.

Mayor Adler placed on the table for consideration a **request from Public Works Superintendent Brian Gunderson to reject all bids from the February 12, 2021, Bid Opening for the 2021 Roadway Requirements contract.**

Whereupon, Deputy Mayor Forman proposed the following Resolution and moved its adoption:

**RESOLUTION 02232021-05
AUTHORIZATION TO RESOLICIT BIDS
2021 ROADWAY REQUIREMENTS**

WHEREAS, by Resolution 12152020-01 the Board approved the preparation and solicitation of bids for the 2021 Roadway Requirements Contract; and

WHEREAS, eight bids were received on February 12, 2021 and after careful review and reconsideration, Public Works Superintendent Brian Gunderson has requested that those bids be rejected and that the Village rebid, a copy of Supt. Gunderson's request is appended hereto and made a part of the minutes; and

WHEREAS, the Board of Trustees reserves the right to waive any informalities in any bid or to reject any or all bids or to accept any bid which in the opinion of the Board of Trustees will be in the best interest of the Village,

NOW THEREFORE BE IT RESOLVED that the Board approves the request to rebid for the 2021 Roadway Requirements Contract,

BE IT FURTHER RESOLVED that the Village Clerk be and hereby is directed to solicit bids for said project to be presented to the Board of Trustees.

The motion was seconded by Trustee Moslow. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye
Trustee Rita Sethi voting	-	aye

Resolution 02232021-05 was duly adopted.

Mayor Adler placed on the table for consideration a recommendation from Public Works Superintendent Brian Gunderson to engage **Layne Christensen for an Inspection and Testing of Well No. 7A.**

Whereupon, Trustee Ullman proposed the following Resolution and moved its adoption:

**RESOLUTION 02232021-06
AUTHORIZING ENGAGEMENT OF
LAYNE CHRISTENSEN FOR
INSPECTION AND TESTING OF WELL NO. 7A
SANDS POINT WATER DEPARTMENT**

WHEREAS, Water Superintendent Brian Gunderson is requesting an inspection and testing Well No. 7A; and

WHEREAS, Village Engineers D&B Engineers and Architects requested and received three proposals and recommends Layne Christensen, the lowest bidder and further notes that project cost is estimated below the \$35,000 municipal bidding threshold, a copy of their recommendation is appended hereto and made a part of the minutes; and

WHEREAS, the Board has examined the proposal and finds it acceptable,

NOW, THEREFORE BE IT RESOLVED that Layne Christensen, 1126 Lincoln Ave, Holbrook, NY 11741 is hereby engaged for the inspection and testing of Well No. 7A in an amount not to exceed \$34,250.00.

The motion was seconded by Trustee Moslow. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye
Trustee Rita Sethi voting	-	aye

Resolution 02232021-06 was duly adopted.

Mayor Adler placed on the table for a **Resolution Authorizing the Purchase of a Drone for the Sands Point Police Department.**

Whereupon, Deputy Mayor Forman proposed the following Resolution and moved its adoption:

**RESOLUTION 02232021-07
AUTHORIZATION OF PURCHASE
DJI MAVIC 2 DUAL ENTERPRISE DRONE
INCLUDING TRAINING AND CERTIFICATION
FROM S3 AVIATION
SANDS POINT POLICE DEPARTMENT**

WHEREAS, Chief Police Commissioner Peter A. Forman has requested purchase of a drone; and

WHEREAS, Police Chief Thomas Ruehle requested and received three proposals, copies of which are appended hereto and made a part of the minutes and recommends purchase of drone from S3 Aviation the lowest bidder; and

WHEREAS, the Board has reviewed the proposal and finds it acceptable; and

NOW, THEREFORE, BE IT RESOLVED that **one DJI Mavic Dual Enterprise Drone along with training, certification, software, maintenance and operation manuals will be purchased from S3 Aviation, P.O. Box 441, Mineola, NY 11591 per their Quote # 37/2020 dated February 12, 2021 at a cost not to exceed \$12,136.89.**

The motion was seconded by Trustee Ullman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye
Trustee Rita Sethi voting	-	aye

Resolution 02232021-07 was duly adopted.

Mayor Adler placed on the table for consideration a **recommendation from Club Manager Jeff Shepard to purchase Range Mats for the Driving Range.**

Whereupon, Deputy Mayor Forman proposed the following Resolution and moved its adoption:

**RESOLUTION 02232021-08
AUTHORIZATION OF PURCHASE**

February 23, 2021

**RANGE MATS FOR DRIVING RANGE
THE VILLAGE CLUB OF SANDS POINT**

WHEREAS, Club Manager Jeff Shepard has determined a need for Range Mats for the Driving Range; and

WHEREAS, this expenditure is referenced in the 2021 capital budget; and

WHEREAS, the Club requested and received two proposals, copies of which are appended hereto and made a part of the minutes; and

WHEREAS, Club Manager Shepard recommends purchase from Fiberbuilt as the lowest bidder; and

WHEREAS, the Board of Trustees has reviewed the proposal and found it acceptable,

NOW, THEREFORE, BE IT RESOLVED, that Fiberbuilt, 181 Ridgeline Road, Aberdeen, NC 28315 be authorized to provide the Village Club with Driving Range Maps as per their Quote#00004543 dated February 15, 2021 in an amount not to exceed \$14,276.00

The motion was seconded by Trustee Moslow. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye
Trustee Rita Sethi voting	-	aye

Resolution 02232021-08 was duly adopted.

Mayor Adler placed on the table for consideration a **recommendation from Club Manager Jeff Shepard to replace the dishwasher at the Grille.**

Whereupon, Deputy Mayor Forman proposed the following Resolution and moved its adoption:

**RESOLUTION 02232021-09
AUTHORIZATION OF PURCHASE
CONVEYOR DISHWASHER - SAM TELL COMPANIES
AND DISPOAL OF EXISTING NON-FUNCTIONING DISHWASHER**

February 23, 2021

GRILLE AT THE VILLAGE CLUB OF SANDS POINT

WHEREAS, Chef Jack Clarke has determined that the existing dishwasher is no longer viable and will be disposed of; and

WHEREAS, the Club Manager Shepard has reviewed Chef Clarke's request and recommends purchase of a new dishwashing unit; and

WHEREAS, the Club requested and received three proposals as per the Village's Procurement Policy to purchase the conveyor dishwasher, copies of which are attached and appended hereto and made a part of the minutes; and

WHEREAS, The Sam Tell Companies of Farmingdale, New York has submitted the lowest proposal; and

WHEREAS, the Village Club Commission has reviewed the proposal and finds it acceptable; and

WHEREAS, the Board has reviewed the proposal submitted and finds it acceptable,

NOW, THEREFORE, BE IT RESOLVED, that The Sam Tell Companies, 300 Smith Street, Farmingdale, New York 11735 will provide a new conveyor dishwasher, in accordance with the terms of their quote dated January 25, 2021 in the amount of \$15,076.50.

The motion was seconded by Trustee Ullman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye
Trustee Rita Sethi voting	-	aye

Resolution 02232021-09 was duly adopted.

Mayor Adler placed on the table for consideration a Resolution Authorizing the Engagement Frank Suppa Landscaping Corporation for trench work and laying of conduit.

Whereupon, Deputy Mayor Forman proposed the following Resolution and moved its adoption:

February 23, 2021

**RESOLUTION 022322021-10
AUTHORIZING ENGAGEMENT OF
FRANK SUPPA LANDSCAPING CORPORATION
FOR PERFORMANCE OF
TRENCHING PROJECT
AT THE VILLAGE CLUB OF SANDS POINT**

WHEREAS, Club Manager Jeff Shepard is recommending trenching on Club grounds and laying of conduit for cable lines that will increase the productivity of the Club's infrastructure; and

WHEREAS, three quotes were received for the trench work, copies of which are appended hereto and made a part of the minutes; and

WHEREAS, Club Manager Shepard recommends Frank Suppa Landscaping Corp who submitted the lowest quote; and

WHEREAS, the Board of Trustees has reviewed the recommendation and finds it acceptable; and

NOW, THEREFORE, BE IT RESOLVED, that Frank Suppa Landscaping Corporation, 100 Frank Road, Farmingdale, NY 11735 be and hereby be engaged to for the trenching project at a cost per their proposal #P620 dated February 15, 2021 in an amount not to exceed \$9,500.00.

The motion was seconded by Trustee Moslow. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye
Trustee Rita Sethi voting	-	aye

Resolution 02232021-10 was duly adopted.

Mayor Adler announced the **next Board of Trustees Meeting date will be Tuesday, March 23, 2021** at which time the Board will hold a public hearing on the FYE 2022 Budget.

February 23, 2021

There being no further business to come before the Board, on motion of Trustee Ullman, seconded by Deputy Mayor Forman and carried unanimously, the meeting was adjourned at 8:35 p.m.

A handwritten signature in cursive script, reading "Liz Gaynor", written in black ink. The signature is positioned above a horizontal line.

Liz Gaynor
Village Clerk