

**BOARD OF TRUSTEES MEETING
INC. VILLAGE OF SANDS POINT
TUESDAY, MARCH 31, 2020
VIA TELECONFERENCE
DUE TO COVID-19 CRISIS**

Present:	Edward A.K. Adler	Mayor
	Katharine M. Ullman	Trustee
	Lynn R. Najman	Trustee
	Peter A. Forman	Deputy Mayor
	Jeffrey Moslow	Trustee
	Daniel Scheyer	Water Commissioner
	Liz Gaynor	Village Clerk
	Kathleen Notaro	Treasurer
	Michael Sahn, Esq.	Village Attorney
	Joshua D. Brookstein, Esq.	Village Attorney

Mayor Adler opened the **Public Hearing of the Board of Trustees** at 8:02 p.m. to consider the **proposed Budget for the Incorporated Village of Sands Point for the fiscal year June 1, 2020 through May 31, 2021.**

The Mayor announced receipt of the affidavit of publication indicating that the proposed budget hearing notice was published in the *Port Washington News* on March 25, 2020 and announced receipt of the affidavit of posting, stating that the Budget Hearing notice was posted in the office of the Village Clerk.

Mayor Adler then called for comments from the Public, no public was in attendance, after discussion of the Board and on motion from Trustee Najman and seconded by Deputy Mayor Forman and carried unanimously, the Public Hearing on the Budget is to be continued at the April 28, 2020 Board of Trustees meeting.

Mayor Adler opened the **Regular Meeting** of the Board of Trustees at 8:07 p.m.

The **Minutes** of the meetings held on February 25, 2020 were reviewed. On motion by Trustee Ullman seconded by Trustee Moslow and carried unanimously, the minutes of February 25, 2020 were approved.

The Board received the **Water Commissioner's Report**, which is appended hereto and made a part of the minutes.

Commissioner Scheyer announced that water pumpage during February of 2020 was 11,369,000 gallons pumped vs. 10,430,600 gallons pumped during February of 2019.

March 31, 2020

Deputy Mayor Forman announced The **Treasurer's Report** showing cash balances as of February 29, 2020 was reviewed (copy attached). On motion by Deputy Mayor Forman, seconded by Trustee Ullman and carried unanimously, the Treasurer's Report was accepted and filed.

Claims as presented on **Abstracts 10A & 10B** for payment in March were reviewed. On motion of Deputy Mayor Forman seconded by Trustee Ullman and carried unanimously, the claims as contained on **Abstracts 10A & 10B** were approved for payment. Abstract of Claims is appended hereto and made a part of the minutes.

The Board received **Recommendations of the Building Commissioner** as to Granting of Building Permit Extensions that are appended hereto and made a part of the minutes. On motion of Trustee Najman, seconded by Trustee Ullman and carried unanimously, the Building Commissioner's recommendations were adopted.

The Board received the **Building Department Report of Activity** for the month of February 2020, which showed:

Building Permits issued – 4
Building Permit Applications filed – 4
Fill Permits – 1
Demolition Permits - 1
Dock Renewal Permits - 0
Extensions of Building Permits Granted – 21
Tree Removal of Applications Received – 6
Certificates of Occupancy Issued – 10

The Board received the **Justice Court Report** for the month of February 2020, which showed:

Arraignments – 45
Trials - 0
Total Amount Collected - \$1,279.00

Mayor Adler placed on the table for consideration a Resolution Amending Resolution 02252020-02 re Adjustments to Veterans' Exemptions for Assessment Roll for the Year June 1, 2020 through May 31, 2021.

Whereupon, Trustee Ullman proposed the following Resolution and moved its adoption:

**AMENDED RESOLUTION 03312020-01
ADJUSTMENTS TO VETERANS EXEMPTION**

March 31, 2020

ASSESSMENT ROLL FOR THE YEAR JUNE 1, 2020-MAY 31, 2021

WHEREAS, Village Veterans are entitled to partial tax exemption on Village property taxes under New York State Real Property Tax Law §§ 458(1), 458-a(1)(d), and 458-b(1)(f). Specifically, as required by law, if the owner of the Property was either: (i) the person who rendered such military service; (ii) was the spouse or unremarried surviving spouse of the person who rendered such military service; or (iii) was the dependent father or mother, or children under twenty-one ("21") years of age.

WHEREAS, adjustments to existing Veteran's Exemptions are required pursuant to Section 458(a) Real Property Tax Law of the State of New York; and

WHEREAS, it was found that Resolution 02252020-02 did not reflect the removal of partial exemptions on Village properties where the Veteran had died, the spouse had also died, and there was no dependent father or mother, or children under twenty-one ("21") years of age remaining.

WHEREAS, Resolution 02252020-02 is hereby amended to reflect removal of partial exemptions on those properties that no longer meet the statutory requirements.

NOW THEREFORE, BE IT RESOLVED, that adjustments to existing Veterans Exemptions pursuant to Section 458(a) Real Property Tax Law of the State of New York as reviewed be and hereby are approved.

The motion was seconded by Trustee Moslow. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye

Resolution 03312020-01 was duly adopted.

Mayor Adler announced that the **Final Assessment Roll will be filed by April 1, 2020.**

Whereupon, Deputy Forman proposed the following Resolution and moved its adoption:

**RESOLUTION 03312020-02
CERTIFICATION OF ASSESSMENT ROLL**

March 31, 2020

WHEREAS, the Board of Trustees has reviewed the Assessment Roll for June 1, 2020 through May 31, 2021 and compared the Roll with Resolution 02252020-01 (Grievances), Resolution 03312020-01(Veterans' Exemptions and Resolution 02252020-03(Wholly Exempts); and

WHEREAS, the Board has reviewed the Special Franchise assessments as determined by the New York State Board of Equalization and Assessment,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees as the Board of Assessors for the Incorporated Village of Sands Point do hereby affirm to the best of its knowledge that the Assessment Roll has been prepared in accordance with regulations under Real Property Tax Law of the State of New York; and

FURTHER RESOLVED, that the Assessment Roll as reviewed be and hereby is the Final Assessment Roll 2020/2021 of the Village of Sands Point; showing a total taxable value of \$590,857; and

FURTHER RESOLVED, that said Final Roll be filed in the office of the Village Clerk on April 1, 2020.

The motion was seconded by Trustee Ullman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye

Resolution 03312020-02 was duly adopted.

Mayor Adler announced that the **Annual Village Election will be held on Tuesday, June 16, 2020.**

Whereupon, Trustee Najman proposed the following Resolution and moved its adoption:

**RESOLUTION 03312020-03
ANNUAL ELECTION OF THE
INCORPORATED VILLAGE OF SANDS POINT**

March 31, 2020

RESOLVED, that the Annual Election of the Incorporated Village of Sands Point, New York shall be held at the Village Hall, 26 Tibbits Lane, Sands Point, New York on Tuesday, June 16, 2020, the polls shall be open at 12 noon and close at 9:00 p.m. and that during such period of nine (9) consecutive hours, the polls shall be kept open for the purpose of choosing and electing the following officers:

Trustee – for a term of two (2) years

Trustee – for a term of two (2) years

Trustee – for a term of one (1) year

Village Justice – for a term of four (4) years

The motion was seconded by Trustee Ullman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye

Resolution 03312020-03 was duly adopted.

Mayor Adler announced the **Bid Opening Results for Cleaning of Storm Water Drainage Facilities & Village Street Sweeping Contract.**

Whereupon, Trustee Ullman proposed the following Resolution and moved its adoption:

RESOLUTION 03312020-04
AWARD OF CONTRACT
CLEANING OF STORM WATER DRAINAGE FACILITIES
&
VILLAGE STREET SWEEPING
INCORPORATED VILLAGE OF SANDS POINT,
NASSAU COUNTY, NEW YORK
JOHN MCGOWAN & SONS, INC.

WHEREAS, by Resolution 10282014-03 the Board authorized the Village Clerk to solicit bids for the provision of services for cleaning of storm water drainage facilities and village street sweeping and; and

March 31, 2020

WHEREAS, two bids were received, copies of which are appended hereto and made a part of the minutes; and

WHEREAS, Public Works Superintendent Brian Gunderson has reviewed the bids, a copy of his recommendation which is appended hereto and made a part of the minutes, he recommends the contract to be awarded to the lowest responsible bidder John McGowan & Sons, Inc.; and

WHEREAS, the Board has received and reviewed those bids and concurs with Superintendent Gunderson's recommendation;

NOW, THEREFORE, BE IT RESOLVED, that **John McGowan & Sons, Inc., 323 Glen Cove Avenue, Sea Cliff, NY 11579**, be and hereby is awarded the contract as the lowest responsible bidder for the Cleaning of Storm Water Drainage Facilities & Village Street Sweeping.

AND BE IT FURTHER RESOLVED, that the Board authorizes the Mayor to execute the contract in substantial conformity with the bid, a copy of which is attached hereto.

The motion was seconded by Deputy Mayor Forman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye

Resolution 03312020-04 was duly adopted.

Mayor Adler placed on the table for consideration a **Resolution Ratifying and Affirming an Emergency Purchase of Computer Equipment in response to the COVID 19 Crisis.**

Whereupon, Trustee Najman proposed the following Resolution and moved its adoption:

**RESOLUTION 03312020-05
RATIFICATION AND AFFIRMATION
EMERGENCY PURCHASE COMPUTER EQUIPMENT
FOR ESSENTIAL EMPLOYEES
TO WORK REMOTELY DURING COVID 19 CRISIS**

March 31, 2020

WHEREAS, Village Clerk Liz Gaynor purchased four laptops and four docking stations to allow essential employees to work remotely during the COVID 19 Crisis; and

WHEREAS, Village Clerk Gaynor requested and received two proposals for said purchase, copies of the proposals are appended hereto; and

WHEREAS, the Microsoft Store was determined to provide the lowest price for the equipment needed,

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby ratify and affirm the decision to purchase the computer equipment from the Microsoft Store, Roosevelt Field, Garden City, New York at the price of \$6,384.89.

The motion was seconded by Trustee Ullman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye

Resolution 03312020-05 was duly adopted.

Mayor Adler placed on the table for consideration a **Resolution to Restore Ten Tennis Courts, Hang Wind Screens and a Provision of Additional Har-Tru Material for Tennis Courts at The Village Club of Sands Point.**

Whereupon, Trustee Ullman proposed the following Resolution and moved its adoption:

RESOLUTION 03312020-06
RESTORATION OF TEN TENNIS HAR-TRU COURTS
HANGING WIND SCREENS AND ADDITIONAL HAR-TRU MATERIAL
THE VILLAGE CLUB OF SANDS POINT

WHEREAS, Liz Jaffe, the Manager of Tennis and Interim General Manager, Jon Cheshire have determined that there is a need to provide for certain maintenance and improvement projects at the tennis courts of the Club; and

WHEREAS, the General Manager and the Tennis Manager have observed the existing conditions of the tennis courts of The Village Club of Sands Point; and

March 31, 2020

WHEREAS, the General Manager and the Tennis Manager have determined that a restoration of the ten (10) ten har-tru courts is necessary to prevent further deterioration with the inclusion of wind screens and extra har-tru material; and

WHEREAS, the General Manager requested and received three proposals to perform such a renovation, copies of which are attached and appended hereto; and

WHEREAS, Gold Coast was determined to provide the lowest price for the services needed; and

WHEREAS, the Board has reviewed the proposals submitted.

NOW, THEREFORE, BE IT RESOLVED, that Gold Coast Tennis, Inc., 31 Prospect St, Huntington, NY 11743 be and hereby is engaged to restore the tennis courts at the Village Club of Sands Point at a cost not to exceed \$19,850.00 in accordance with their proposal dated February 11, 2020, a copy of which is appended hereto and made a part of the minutes.

The motion was seconded by Deputy Mayor Forman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye

Resolution 03312020-06 was duly adopted.

Mayor Adler placed on the table for consideration the **authorization for Village Funds to be transferred from the Village General Fund to the Operating Account of the Village Club of Sands Point.**

Whereupon, Trustee Najman proposed the following Resolution and moved its adoption:

RESOLUTION 03312020-07
AUTHORIZATION FOR VILLAGE FUNDS TO BE TRANSFERRED FROM THE
VILLAGE GENERAL FUND TO THE OPERATING ACCOUNT OF
THE VILLAGE CLUB OF SANDS POINT

March 31, 2020

WHEREAS, the Incorporated Village of Sands Point (the "Village") is the owner of a recreational facility known as the Village Club of Sands Point located at 1 Thayer Lane, Sands Point, New York 11050 (the "Village Club"); and

WHEREAS, due to budgetary reasons, and in order to address the short-term operating requirements of the Village Club, it is necessary for the Village to transfer the sum of \$300,000 from the Village General Fund to the Village Club Operating Account on a short term and interim basis (the "Temporary Transfer"); and

WHEREAS, said funds will be transferred back from the Village Club Operating Account to the Village General Fund before May 31, 2020; and

WHEREAS, the Board of Trustees has reviewed this matter and has found that it will be in the best interests of the Village to authorize the Temporary Transfer.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby authorizes the Village to transfer the sum of \$300,000 from the Village General Fund to the Village Club Operating Account on a short term and interim basis.


The motion was seconded by Deputy Mayor Forman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Deputy Mayor Peter A. Forman voting	-	aye
Trustee Jeffrey Moslow voting	-	aye

Resolution 03312020-07 was duly adopted.

Mayor Adler announced that the **next Board of Trustees' meeting will be held Tuesday, April 28, 2020.**

There being no further business to come before the Board, on motion of Deputy Mayor Forman, and seconded by Trustee Ullman and carried unanimously, the meeting adjourned at 8:27 p.m.



Liz Gaynor
Village Clerk

March 31, 2020